



NASA Ames Contractor Council

Meeting Minutes

April 3, 2019

Building N200, Jack Boyd Committee Room

<u>Position</u>	<u>Name</u>	<u>Organization</u>	<u>M/S</u>	<u>Phone</u>
NASA Representative	Deb Feng	ARC	200-9	4-0256
President	TBD (Mike Weiss fill-in)	Jacob Technology	227-4	4-3434
Vice President	Mark Rowland	Flight Research Assoc.	NRP-19	(510) 366-5909
Treasurer	TBD (Mike Weiss fill-in)	Jacob Technology	227-4	4-3434
Secretary	Kathleen Kirk	DeVine Consulting	Fremont	(510) 713-8800

Call to Order [11:01] by Michael Weise

Introductions

1. Guest Speaker(s): David Korsmeyer
 - Greetings to the new ACC committee, NASA values the work ACC Committee does and contract jobs they provide.
 - David would be willing to get suggestion or feedback from anyone in writing.

2. Guest Speaker(s): Julie Clowes:

- U.S. Small Business Administration (SBA), they are sister agencies or a resource partner network.
 - o SBA can help you with funding, qualify for contracts through small business set aside programs, and help navigate federal contracting rules.
 - o SBA can provide microloans for example competitive terms, lower down payments, flexible overhead requirements, and more.
 - o For more information contact Julie A. Clowes: Julie.clowes@sba.gov

NASA Ames Center Operations Update:

Desiree Baccus (Executive Assistant): April 30th, 2019; NASA Ames Bldg. N232 CR 103

- o There will be upcoming social event for Admin or any personal who wants to attend and network. Awards will be given out to admin and anyone who wants to go needs to RSVP right away.
- o If anyone wants to go to future events or be informed, please give Desiree Baccus your contact information.
- o Desiree Baccus contact info: desiree.m.baccus@nasa.gov

ACC Business Items

ACC President's Report – TBD (Mike Weiss substituting)

1. Mike approved March Minutes at 11:28 am.

ACC Vice President's Report – Mark Rowland

- no report

ACC Treasurer's Report – Linda McCahon (TBD) (Mike Weiss substituting)

2. Treasurer reported that we have enough money for upcoming events.
 - ⊖ Mike just deposited \$6k last month. He has estimating we are on the boarder of \$30K in our bank account so we should be okay for upcoming events.
 - ⊖ Any question please contact Mike Weiss.

ACC Secretary's Report – Kathleen Kirk

- No report

Committee Reports

Small Business – Saba Hussain

3. No report

Ames Calendar– Faten Mansour

4. Will start working soon on a theme for the 2020 Calendar.

Renee Mitchell– Marketing and Communications

1. No report

Imagination Foundation – David Cornelius

2. Approved grant proposal from Grail Family Services, San Jose Non-profit: \$2,000
 - ⊖ It's educational program with mentors mostly in math and reading from Kindergartens- 3rd graders. High success rate.
 - ⊖ Grail Family Services have yearly lunch in for more information please contact Sandra Rasmussen.

Public Policy- Sara Jain-

3. Sara read the latest news-
 - March 26, 2019 Vice President Mike Pence (speaking on behalf of the president) announced at the fifth meeting of the National Space Council to put Americans back on the moon by 2020 or within 5 years waiting period. Pence stated: we are again at a space race against Russia and China.
 - The budget to get this done will cost \$130+ billion dollars. NASA and Trump administration will
 - have to cut other program funding to achieve this goal.
 - Jim Bridenstine announced on Tuesday: We are tasked with landing on the Moon's South Pole by 2024, stay on schedule for flying Exploration Mission-1 with Orion on the Space Launch System (SLS) rocket next year, and for sending the first crewed mission to the lunar vicinity by 2022.

Safety Outreach– Mike Weiss

4. Safety Culture Survey still open but not mandatory and its anonymous.
 - ⊖ The ACC highly encourage contractors or sub-contractors to do this survey with their employees for safety reasons.

ACC Golf Tournament –Mark Rowland

5. Nothing to report yet.
- ⊖ Last year the Golf Tournament was in September so that's the target for the timeframe.

Contractor Excellence Awards – Sandra Rasmussen

6. Planning safety awards in November; Sandra is open to change the timeframe.

New Business

Mike Weiss (Mike) Update on the Election:

- ⊖ Mike had to take over for Bob Vermillion because the Board of Directors informed him last month that the Bylaws for the Officers on the ACC Committee required the person to have a current contract.
- ⊖ The Board of Directors interpret this law as: To be an officer at ACC you must currently be employed as a contractor employee at NASA Ames.
- ⊖ Bob Vermillion (President) and Linda McCahon (Treasurer) does not meet these Bylaw terms currently but it could change in the next couple months.

Re-Elections for March:

- ⊖ Unfortunately, we have no nomination for the positions of President and Treasurer. We will have to put that on hold.
- ⊖ President position: Mark Rowland will take over for the time being (since he is the Vice President it falls to him). Everyone will help Mark until we find someone.
- ⊖ Treasurer position: Sara Jain was nominated herself and was approved by ACC officers as Treasurer moving forward.

“Our deepest apologies to Bob he did not do anything wrong other than willing to serve.” – Mike Weiss

Adjourning the Meeting

1. Mike Weiss adjourned the meeting at 11:48 am.

Next Scheduled Meeting

1. The next official meeting will be May 1st, 2019 at 11 am.